SERVICE LEARNING DOCUMENTATION

Student Information

Student Name:_____ **Student ID#**_____

School:_____**Date of Birth:**_____**Yr of Graduation:**_____ **Male**   **Female**

Curriculum Area: **Arts, Humanities, Communications & Media   Health & Human Services**

Business & Marketing   Engineering Technology, Science & Math

Organization Information

Organization:_____**Dept.**_____

Address:_____ **City/State/Zip**_____

Description of service to be performed_____

_____

Verifying Information

Date of Service	Hours of Service	Signature of Supervisor	Date of Service	Hours of Service	Signature of Supervisor

Total Hours: **Signature of Supervisor:**

Evaluation of Student's Work: **Unsatisfactory   Satisfactory   Exceptional**

Comments_____

_____

_____ _____
Verified by Site Contact – Please Print Name   **Site Contact Signature**

Phone:_____**(If contacted, this individual can verify student's hours.)**

Student / Teacher
I verify that I have completed the above documented service and understand that I must also complete the Reflection requirement in order to fulfill the service learning requirement for high school graduation.
_____**Date:**_____
Student Signature
_____**Date:**_____
Teacher Signature

-OVER-

Reflection

"When people reflect in everyday life, they pause to review, ponder, contemplate, analyze or evaluate an experience or information. This ability to reflect gives people the freedom, power, and responsibility……to continually choose or adjust the direction of their lives."

James Toole, M.A. and Pamela Toole, Ph.D.
Reflection as a Tool for Turning Service Experiences into Learning Experiences

Student Name:_____**ID#**_____

1. **What did you observe during your service learning activity that made an impact on you?**

2. **How did you feel about it? What did it make you think about?**

3. **How was this activity similar or different from other educational activities?**

4. **What did you learn?**

5. **How does this connect to your culminating project topic and research paper?**

6. **Based on what you have learned, in what areas do you need to grow and make an extra effort?**